



Edmonton Triathlon Club Minutes of Meeting  
 Monday, September 19, 2005  
 Kinsmen Sports Centre – Board Room

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Attendees: Jody Anderson Ellen Ainsley, Walter Bilinski, Marty Mackay, Kerry Nisbet, Jennifer Zawacki, Barb Penney (Recording)

Regrets: Christine Lauerman, Carol Voss

	<i>Item</i>	<i>Discussion</i>	<i>Action</i>
1.	<b>Call to Order</b>	Jody Anderson called the meeting to order at 5:30 p.m.	
2.	<b>Agenda Review</b>	Ellen asked that Meeting Times be added to the agenda	
3.	<b>Reports</b>	<p><b>Communications</b> – Ellen reported that emails were no longer being returned to her. She asked for Board input to member Devin Wilken’s email that expressed strong concern for recognizing some members that were participating and completing in events without recognizing all ETC members. It was decided that Communications would no longer include any reference to members participating events unless the member submitted a race report.</p> <p><b>Marketing</b> – Jenn reported that she conducted an inventory of items and there are 10 men’s trisuits, 7 women’s trisuits, 7 jackets (4XL, 2L, 1M) along with a tribag, gray T-shirts and some toques.</p> <p><b>Treasurer</b> – Walter reported revenues of \$5,920, expenses of \$3,030, bank balance of \$4905 and a term deposit of \$12,188 that is renewable November 24. There was a discussion around the term deposit and it was identified that this money was earned some time ago and there is no replacement to generate this kind of revenue. It is being held as a “nest egg” or in case of emergency or some worthwhile expenditure.</p> <p><b>Webmaster</b> – Jody reported that Sun Baked has recommended that when activated, the chat page remain unmonitored as it is difficult to keep on top of that type of thing. Jody and Christine have set up a meeting w/Brock to activate outstanding pages. Stephane and Jocelyn Reekie have volunteered to keep the photos page up to date. To increase traffic it was recommended that our URL be posted by the membership applications at the KSC.</p>	<p>Ellen to include a request to members in a communication asking them to contact her if they wish to provide race report info.</p> <p>Ellen to include info about tri gear being available for purchase at the next ETC social event.</p> <p>Jody to put a sign on the ETC board at KSC w/the ETC URL.</p>
4.	<b>New Business</b>	<p><b>Forms at KSC</b> – Marty confirmed that he is stocking the forms.</p> <p><b>Spin Sessions</b> – Are confirmed for Westmount Fitness Club (WFC) on November 5, 19 and December 3 &amp; 17. It was decided that for a number of reasons, including financial, that sessions should continue on a biweekly basis until the month of March. Sessions will continue at the same charge: free for members and \$10 for guests.</p>	Christine to confirm WFC booking for remaining of ETC year.

	<b>Item</b>	<b>Discussion</b>	<b>Action</b>
		<p><i>Motion: Kerry/Maureen – Compensate Mark Wood \$25.00 per hour to a maximum of \$50 per session. (Jody abstained from the vote) .Carried</i></p> <p><i>Motion: Maureen/Jenn – Purchase a microphone head set system for use at spin sessions up to \$525.00. Carried</i></p> <p><b>Membership Year/Poster at Spin Sessions</b> - The membership year was also discussed. Due to the confusion sometimes by members of the ETC year, it was agreed that Maureen would confirm the membership year when she sends an email welcoming new members. Christine wishes to post a sign at the spin sessions.</p> <p><b>Membership Forms process</b> – is working. Maureen picks up mail and memberships and forwards info to Ellen. Kerry indicated that there are more than 90 Cops for Cancer in the Edmonton area that could be benefiting from an ETC Membership.</p> <p><b>New Merchandise</b> – People were asked to think of possible items for ETC merchandise. Kerry mentioned that “headsweats” had a good selection of hats/caps.</p> <p><b>ETC Socials</b> – Fri Nights @ Boston Pizza have been booked for Oct 7, Nov 4, Dec 2, Jan 6, Feb 3, Mar 3, Apr 7, May 5. Board were asked to bring forward ideas for themed social nights. Previous tire changing clinic, and bike demo were well attended. It was agreed that we should not have a winetasting event this year.</p>	<p>Jody to purchase head set.</p> <p>Maureen to confirm membership year when sending an electronic welcome to new members.</p> <p>Christine to post a sign at spin sessions.</p> <p>All Board Members to communicate to new members when accepting membership the membership year which is April 1 – March 31.</p> <p>Jody will prepare a description of the value/benefits of being an ETC member and forward to Kerry for distribution to Cops.</p> <p>Jenn to order new merchandise booklets and bring forward to board meeting.</p> <p>Barb to ask if members would be willing to bring their ironman DVDs to Boston Pizza for a continuous showing.</p> <p>Christine to ask Joe if he is willing to host members at his store for Ironman Hawaii broadcast.</p>
5.	<b>Meeting Time</b>	Ellen asked if Board Members were able to begin the meetings earlier. It was agreed that the 5:30 start time would stand.	
	<b>Next Meeting Adjournment</b>	The next meeting is scheduled for Monday, October 17 @ 5:30 pm at the KSC Meeting Room.	